

May 15th | MINUTES

Meeting date | time 5/15/2013 2:00 PM | Meeting location Conference Call

| | | |
|-------------------|-----------------------------|---|
| Meeting called by | Craig Camp | Attendees |
| Type of meeting | Update for WESTT Conference | Mike Rocco, Cindy Preuss, Jennifer Glynn, Collins Orton, Cory Street, Brian Avon, Noel Guercio, Matt Wallin |
| Facilitator | Craig Camp | |
| Note taker | Cory Street | |

AGENDA TOPICS

| Agenda topic Conference planning

Discussion: Day one select papers and balance subject matter. WESTT is on the line for 100 meals. Day two is two room that can hold approximately 40 people each if needed. WESTT is on the line for 40 meals.

Conclusion: We need to select the papers that have a balance interest so we do overload one room.

| Action items | Person responsible | Deadline |
|---------------------------|--------------------|---------------|
| Group Selects final paper | Cindy | [Date time] |
| [Topic] | [Presenter] | [Date time] |

| Agenda topic Presenter

Discussion The goal is to attract 10 papers with a keynote

Conclusion Jon Nishimura will be the focal point for getting the keynote

| Action items | Person responsible | Deadline |
|--------------------------------------|--------------------|---------------|
| Discuss possible candidates with Jon | Brian Avon | [Date time] |
| [Topic] | [Presenter] | [Date time] |

| Agenda topic 2014 Conference [Name]

Discussion Mike Rocco has done significant leg work with the 2014 conference in Albuquerque. He believes we could hold the event at the Sandia Event center during the balloon festival. The tentative dates will be 10-6 & 10-7. He isn't able to reserve the spot until one year out.

Conclusion having this during the balloon festival should attract a lot of people the issue will be securing hotels for a large group during a highly attended event being the balloon festival. Mike will stay in close contact with Sandia over the next few months. There was discussion about raffling off a balloon ride at a future event.

| Action items | Person responsible | Deadline |
|---------------|--------------------|--------------------|
| Reserve Spots | Mike-Group | 10/6/2013 12:00 AM |
| [Topic] | [Presenter] | [Date time] |

| Agenda topic 2013 Board | [Name]

Discussion Brian Avon was nominated and approved to secure his old spot on the board since he is back in the region. With the addition of Noel Guercio we now have a full board of 10 members.

Conclusion we will hold formal nominations and a vote at the 2014 No Dig. We will search for volunteers three months prior to conference

| Action items | Person responsible | Deadline |
|------------------|--------------------|--------------------|
| Seek Nominations | Cory Street | 1/13/2014 12:00 AM |
| [Topic] | [Presenter] | [Date time] |

| Agenda topic Save the Date-2013 Conference

Discussion An invite needs to be sent to all members for the 2013 conference in Hawaii

Conclusion an electronic invite will be sent to members, and other potentially interested parties

| Action items | Person responsible | Deadline |
|--------------|--------------------|-------------------|
| Send Evite | Cory Street | 6/5/2013 12:00 AM |
| [Topic] | [Presenter] | [Date time] |

| Agenda topic Non Profit Status

Discussion A motion for Matt to Pursue Non-Profit status for WESTT. Motion was seconded and carried.

| Action items | Person responsible | Deadline |
|------------------------------------|--------------------|---------------|
| Work with NASTT recommended Lawyer | Matt Wallin | [Date time] |
| [Topic] | [Presenter] | [Date time] |

Next meeting with be June 14th at 2:00 pm[Name]

Articles need to be submitted no later than July 15th , please get the word out.